

- New Organization  
 Renewal

**REGISTERED STUDENT ORGANIZATION -SPONSORED  
REGISTRATION FORM**

Name of Organization: \_\_\_\_\_

\_\_\_\_\_  
President's Name (Print)

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Treasurer's Name (Print)

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Faculty Advisor's Name (Print)

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Telephone Number

Student organizations are an essential part of the University of Florida community and play a vital role in providing important learning opportunities and a rich and diverse campus life experience for UF students. All student organizations are subject to the rules of the University of Florida including the Student Conduct Code and Academic Honesty Guidelines. Registered student organizations have access to designated University resources (including possible eligibility for funding, priority use of University facilities, and posting on the website of the J. Wayne Reitz Union/Center for Student Activities and Involvement web page) pursuant to applicable University rules, regulations, and guidelines, including the Student Organization Handbook.

\_\_\_\_\_  
Sponsoring Department or College

\_\_\_\_\_  
Name of Dean or Director

\_\_\_\_\_  
Telephone Number of Dean/Director

\_\_\_\_\_  
email of Dean or Director

\_\_\_\_\_  
Signature of Dean or Director

- Sponsored student organizations are defined as groups that serve a designated function of a University department or college and/or whose purpose and activities support or enhance the mission of the sponsoring unit. To be officially sponsored by a University department or college, the organization must obtain approval by the appropriate Dean or Director. Sponsorship requires the sponsoring unit to provide advising and general support, access to office/work space (if applicable), and provide oversight for the actions and activities of the student organization.
- The student organization registration process is administered by the Center for Student Activities and Involvement. To be officially registered at the University of Florida, the organization must have an approved constitution; attend the mandatory training session for their type of registered student organization, at least ten members including a president and treasurer, and a faculty advisor. The Registration period is April 15 through September 15, and registration must be renewed each year.
- University of Florida Regulations and policies or regulations including but not limited to Hazing (6C1-4.0161), Student Leader Eligibility (6C1.4-003), Commercial Activity (6C1-4.006), and Non-Discrimination apply (6C1-1.006).
- The President of each registered student organization agrees to maintain a membership of at least ten members including the mandatory offices of president and treasurer.

*\*Sponsorship may not be extended to groups involved in political or religious activities or projects for private gain.*

*\* Sponsored Student Organizations are not eligible to apply for Student Government Funding.*

\_\_\_\_\_  
President's Name (Print)

\_\_\_\_\_  
President's Signature

\_\_\_\_\_  
Date

**Center for Student Activities and Involvement use only**

\_\_\_\_\_  
Name of Officer Turning in Form

\_\_\_\_\_  
Date Received

\_\_\_\_\_  
Received by